



**BRADEN-EUROPE B.V.**  
AN INNOVA GLOBAL COMPANY

Braden-Europe B.V. is a global leader in the power generation industry for design, manufacture, installation and retrofit of auxiliary equipment for gas turbines. Braden's products cover the entire auxiliary scope for a gas turbine, from inlet air filter houses, inlet ducts and plenums with acoustic silencers to exhaust plenums or diffusers, outlet ducts, simple cycle stacks, exhaust silencers, or bypass damper and stack systems for combined cycle applications. With hundreds of systems in service for nearly every combustion turbine model, Braden-Europe B.V. has earned an international reputation for unparalleled quality and customer service.

We believe that the power of our success is driven by our talented employees. The long standing Excellence of our Products can only be achieved through the hard work, dedication, and collaborative efforts of our employees.

For our Procurement department we are currently looking for an

## **Operational Buyer (fulltime)**

### **The job**

- Issues enquiries and/or purchase orders with the limits of delegated authority and in accordance with division policies and procedures.
- Keeps trace records of on time material deliveries and makes sure material is procured within budget.
- Checks and approves incoming invoices with regard to compliance and correctness.
- Controls and distributes the required documentation, such as material or test certificates and quality documents.
- Controls delivery notes, order confirmations and material certificates.
- Supplier selection for fast moving products.
- Establishes relationships with suppliers and operational staff, works closely together with Buyer and Logistics.
- Assists management in ensuring efforts are made to achieve department objectives efficiently.
- Checks inventory (inventory count) twice a year.
- Participates in departmental process improvement initiatives.
- Accepts work assignments that could require additional training.

### **Our requirements**

- Completed commercial/administrative MBO education and MBO+ thinking level.
- 2 to 3 years of relevant work experience, preferably gained in a technical/engineering environment;

- Excellent computer skills, i.e. Word, Excel, Outlook, PowerPoint and knowledge of ERP systems such as Epicor.
- Must have a thorough knowledge of Purchasing policy and practices; NEVI MIL or NEVI I is an advantage.
- Good command of German and English, spoken and written.
- Demonstrates a motivation to provide fast, accurate and complete customer service at all times.
- Ability to work well with others and to interact with individuals at all organizational levels; conducts self in polite and professional manner.
- Highly organized, strong attention to detail and a high level of accuracy.
- Uses resources effectively to generate solutions; takes initiative when resolving problems.
- Strong communication and negotiation skills.
- Ability to meet deadlines in a busy, fast paced environment and ability to switch rapidly between tasks.
- Is flexible, reacts to changes productively and is able to set priorities.
- Motivated to learn, willing to take training lessons, improve skills.
- Declaration of Good Standing (Verklaring Goed Gedrag).
- Driving licence B is preferred.

#### **Our offer**

- A challenging job with international focus in a pleasant working climate.
- A highly dynamic, international organization with growth ambition.
- Open culture and short communication lines.
- Professional and modern facilitated offices, easily accessible through public transport.
- Internal training and support by the Manager Procurement and colleagues.
- Market-oriented salary and benefits.

#### **Interested?**

For more information please contact Josiet Bisschops, HR Manager, at 045-5615465 or send your motivation letter and cv to Braden Europe BV, Nieuw Eyckholt 290H, 6419 DJ Heerlen or [j.bisschops@bradeneurope.com](mailto:j.bisschops@bradeneurope.com).